



Prevention & Community Engagement Specialist

Job Description

Title: Prevention & Community Engagement Specialist

Reports to: Director of Prevention, Education & Advocacy Services

FLSA Status: Non-Exempt

Wages: \$20.43/hour

Job Type: Full-Time

Schedule: Generally Monday – Friday 8:30 -5:30, but may vary based on community needs

Location: Pacific Beach Office/ East County Office

Summary: Under the supervision of the Director of Prevention, Education & Advocacy Services, the position is responsible for developing, implementing, and evaluating CCS' community driven, culturally humble, evidence-based, sexual violence and intimate partner violence prevention and community engagement programs serving the Central, Eastern, and Northern Inland regions of San Diego County. The Prevention & Community Engagement Specialist utilizes leads workshops, training, and community-based activities based on the principles of effective prevention programs through building individual knowledge and skills and mobilizing the community to decrease the social and cultural norms that perpetuate violence.

Essential Functions:

- Achieve and maintain expertise in designing, implementing, and evaluating culturally humble, evidence-based, community-responsive prevention, education, and community engagement programs in the areas of sexual assault, intimate partner violence, consent, healthy relationships, and bystander engagement.
- Recruit and facilitate youth and/or adult leadership teams following the CDC recognized best-practice Close-to-Home model in Central San Diego and replicate to other communities.
- Research, develop, and evaluate training units, training materials, PowerPoint presentations, experiential exercises, and practical application tools that are culturally and developmentally appropriate for each audience being served.
- Work to eliminate barriers to service and knowledge, particularly for individuals from historically oppressed communities; strive to implement effective ways to reach and serve underserved populations.
- In cooperation with CCS leaders, provide training and technical assistance to CCS staff to help them develop community engagement tools, sexual assault and intimate partner violence education, and professional presentations for use in their role as community consultants.
- Establish and maintain positive relations to support, enrich, and expand CCS' efforts, including fostering and sustaining partnerships with schools, parent groups, universities, law enforcement, probation, businesses, funding sources, and community partners.
- Represent CCS in a variety of community meetings to promote relationship and sexual violence prevention efforts and raise CCS' profile in the community.



- In collaboration with the PEAS and Development teams, ensure a cohesive social media identity by researching and creating messages, tasks, and activities across various platforms that support funding efforts and CCS' mission. Propose creative strategies for the implementation of social media programs that ensure appropriate messaging regarding the prevention of sexual and relationship violence, aimed at diverse audiences.
- Promote the safety and well-being of clients by using trauma-informed practices and modeling and encouraging healthy communication and safety-focused decision-making.
- Process documentation and prepare reports relating to prevention and education activities.
- Other duties as assigned

Job Requirements:

Education:

- Bachelor's Degree in public health, education, or related field or equivalent combination of education and experience.
- Completion of California State-approved Sexual Assault/Domestic Violence Crisis Intervention Training required (or must complete upon hiring)

Experience:

- Minimum of two (2) years' experience training individuals and/or groups, and community outreach.
- Experience working in a multi-cultural setting

Preferred Experience:

- Bilingual oral and written fluency in Spanish, Arabic, or other language frequently spoken in San Diego County
- Experience leading community organizing projects
- Two or more years working with youth and adults from marginalized communities
- Advanced knowledge of evidence-based public health, intimate partner violence, and sexual violence prevention methods, models, and theories and ability to contribute to institutional knowledge on the subject
- Experience working in the field of family violence or sexual assault, client services, and crisis intervention

Core Competencies:

- Excellent written and oral communication skills
- Excellent public relations, public speaking, and community development skills
- Must demonstrate respect and openness for cultural diversity in all its forms, including ethnicity, sexual orientation, abilities, genders and gender identities, and religious backgrounds
- Computer proficiency with Microsoft Office Applications (Word, Excel, Outlook, Power point, Access)
- Organized and detail oriented with the ability to effectively multi-task, prioritize, and meet deadlines
- Ability to maintain a proactive approach and execute all duties in their entirety
- Proactively adapt to always changing requirements and duties
- Maintain confidentiality and professionalism at all times

Working Environment:

This job operates in a professional office environment and at community-based locations as requested. This role routinely uses standard office equipment such as computers, phones, photocopiers, filing cabinets and fax machines. Must maintain personal cell phone for work-related purposes. Ability to work in IPV, SA, and stalking fields.



Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand; walk; use hands to finger, handle or feel; and reach with hands and arms. Must be able to carry up to 20lbs.

Travel:

Travel to community settings within San Diego County is required. Must have reliable transportation available for work-related purposes, a valid California driver's license, and proof of automobile insurance

Work Hours

The employee must be available during Agency working hours of 8:30 a.m. to 5:30 p.m. and must work 30 hours each week to maintain full-time status. Schedule requires flexibility and adjustment for some weekend and evening training commitments.

To Apply: Please submit your resume and cover letter to CAustin@ccssd.org.

CCS is an equal opportunity employer that strives to create an inclusive environment and a diverse workforce from all backgrounds, abilities, and cultures.